

TOWN OF HOPKINTON



2023 Boston Marathon Invitational Entry Program Policy Adopted by the Select Board, October 11, 2022.

Pursuant Section 2 of the Hopkinton Marathon Policy, the Select Board will distribute invitational applications for the upcoming 2023 Boston Marathon in the following manner.

Invitational entry applications will be distributed to qualified organizations through a random selection that will take place at a duly constituted public meeting. In order to qualify for the random selection, an organization must fit one of two category descriptions outlined in the Town's Marathon Policy, namely:

- i. Town Departments, Boards, and Committees (Departments) that perform Marathon functions who may distribute entries to organizations undertaking activities for the benefit of the Town of Hopkinton.
- ii. Registered 501c (3) non-profit organizations (Organization) that undertake public service activities within the Town of Hopkinton.

Each organization may request up to two (2) invitational entries. However, the Select Board will announce a cap of invitational entries that an organization could receive on the day of the random selection. Organizations that receive invitational entries through the random selection may then distribute them directly to individual runners that agree to raise money for the receiving organization, may not transfer entries to other organizations or individuals, and must agree to comply with all terms and conditions set by the BAA and the Town. Organizations wishing to apply, may only apply under one category. The Board requests that organizations who apply commit to raising a minimum of \$5,000 per invitational entry they receive through the random selection.

The Town will distribute Invitational Entries to Departments based on request and historical allocation. Qualified Departments & Organizations that would like to be included in the random selection on **November 1st, 2022**, must fill out the Town of Hopkinton 2023 Boston Marathon Invitational Entries Application, and submit to the Select Board/Town Manager's Office by **Wednesday, October, 26th, 2022**. Late applications will **not** be considered. Applications will be available online in the **news section of the Home page on the Town Website, [by clicking here](#)**, and in the Town Manager's Office.

Applications will become available by close of business day **Wednesday, October 12th, 2022** by 4:30 PM.

Please submit all applications via the [online form](#), or email to vdutta@hopkintonma.gov

Or mail hard copy to the Town Manager's Office at:

Select Board

c/o 2023 Marathon Invitational Entries

18 Main Street

Hopkinton, MA 01748

For questions, please contact Vasudha Dutta at 508-497-9701.



**TOWN OF HOPKINTON
2023 BOSTON MARATHON
BAA INVITATIONAL ENTRIES APPLICATION**

Please complete all questions. The Town will disqualify incomplete applications.

1. Name of Organization	
2. Primary Contact	
3. Address	
4. Telephone	
5. Email Address	
6. Organization website	
7. Category (may only apply under one category)	<input type="checkbox"/> Town departments, boards and committees that perform Marathon functions who may distribute entries to organizations undertaking activities for the benefit of the Town of Hopkinton <input type="checkbox"/> Registered Non profit organizations undertaking public service activities within the Town of Hopkinton
8. Verification (copy) of tax-exempt status under Section 501(c)(3) of the Internal Revenue Code	Please provide or attach valid and current proof of tax exempt status
9. Number of Invitational Entries requested for this year	
10. Number of Invitational Entries received for 2022 from all sources <u>other</u> than Hopkinton.	
11. If you are a previous recipient of an invitational waiver from the Town, please list year(s) and amount raised per waiver.	

****Please remember to attach tax exempt documentation****

The Select Board requests that organizations who apply commit to raising a minimum of \$5,000 per invitational entry they receive through the random selection.